

**INTERNAL
COMPLAINT
COMMITTEE
AY 2020-21**

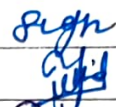


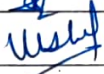
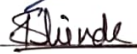
Notice

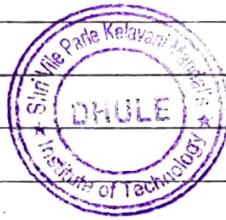
An online meeting of internal complaint committee was conducted via MS-Team.

Date: 10/09/2020 Time: 4:30-5:00 PM

Mode: online, platform: MS-Team

Following faculties attended the meeting

S-N	Name	Sign
①	Mr. Mohammed. Fureeduddin	
②	Ms. Khalid Aljattari	
③	Dr. Shrikant Rasdhan	
④	Dr. Vishal Moyal	
⑤	Dr. Teohar Shinde	



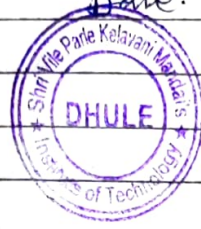
Mom (Minutes of Meeting)

- ★ Many students were requesting to reduce the number of lectures being conducted via online mode to 3-lectures/day. This issue was discussed amongst the committee members and considering the daily data exhaust limit, recharge amount required etc. it was decided by the principal that, maximum 3 lectures (sessions of 3 hrs) are allowed to be conducted in a given day.
- ★ Some students were facing serious financial problems, this issue was discussed amongst the committee members. The chair person has granted special consideration in terms of late payment of pending fees (if any).
- ★ Few students and parents were asking for the late submissions of practical term work due to their logbook & unavailable with them (workshop submission, as their logbooks are kept inside their "self lockers" at workshop). Special permission were given to such students and the remaining submission were accepted in soft copy of logbook.
- ★ During online test conduction some students requested for MCQ based questions only and the subjectived type upload based question should not be included in question paper. Considering file upload issue due to poor network, it was concluded that MCQ based question should be preferred wherever applicable and ~~not~~ preferable while setting online tests.
- ★ No other issues were ~~found~~ raised and the meeting was concluded with note of thanks from co-ordinator.

Notice.

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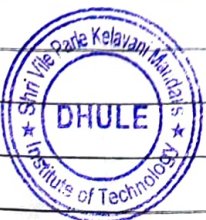
date: 02/02/2021



Mom:

During the meeting, the following points were discussed.

- ★ Some final year students project groups are unable to complete the physical model fabrication (mainly from civil / Mech / Steel) due to Lockdown imposed restrictions. Such cases are to be considered while evaluating the projects related examinations and submission.
- ★ Many of the students' parents are still facing serious financial problems occurred due to the Lockdown-imposed restriction. All such cases should be considered while collecting the remaining admission fees.
- ★ Many of the students have missed some important online sessions (THT/UT/PR) due to the following factors.
 - i) The unavailability of mobile
 (During the session: In India some families use single mobile device but have many children (washed) & having online classes concurrently. In such families they use mobiles on shared basis with their brother/sisters/relatives/friends)
 - ii) The unavailability of network
 - iii) The data exhausted
 (Many students can not afford to recharge immediately after the data is exhausted.)



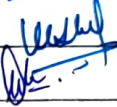
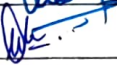


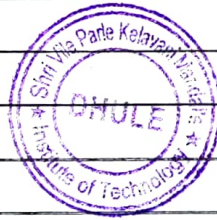
iv) The health issues

v) Any other emergency occurred.

In all such cases, it was decided that the recorded sessions ~~links~~ will be shared with these students.

The following members attended the meeting

S.N.	Name:	Sign
1	Mr. Mohammed. Jumeeluddin	
2	Dr. Shrikant B. Randhane	
3	Dr. Vishal Moyal	
4	Khalid Alkhatib	
5	Dr. Tejhar Shinde	Shinde



Notice

An online meeting of internal complain committee was conducted via ms team on 25/09/2021.




MOM

During the meeting, following points were discussed.

- ★ Some students are not able to attend the online lectures and practical due to some medical reasons. Such cases should be considered while calculating the overall attendance provided the student/parents submit document while case requested and relevant.
- ★ Some students requested for recorded lecture links/URL. Whenever they missed the sessions. It was decided that all the faculties must record each session they conduct and provide the links to the students if they miss the session.
- ★ Some students and their parents requested for partial payment of the admission fees for the academic year - 21-22. After reviewing the financial conditions of the students' parents, all such cases will be considered for the partial payments.

The following committee members attended the meeting

- 1) Mohammed. Junaiduddin
- 2) Dr. Tushar Shinde
- 3) Khalid Almatni
- 4) Dr. Shrikant Randhawa
- 5) Dr. Vishal Moyal


Khalid
Almatni
